



**MANAGEMENT DEVELOPMENT
COURSES**

2017 TRAINING CALENDAR

	DURATION	FEE	Jan 2017	Feb 2017	Mar 2017	Apr 2017	May 2017	Jun 2017	Jul 2017	Aug 2017	Sep 2017	Oct 2017	Nov 2017
Customer Relations Management (CRM)	2 Days	N60,000	5 th - 6 th	13 th - 14 th	5 th - 6 th	1 st - 2 nd	12 th - 13 th	1 st - 2 nd	5 th - 6 th	1 st - 2 nd	5 th - 6 th	13 th - 14 th	2 nd - 3 rd
Sales, Marketing & Business Development	2 Days	N70,000	14 th - 15 th	2 nd - 3 rd	14 th - 15 th	14 th - 15 th	1 st - 2 nd	6 th - 7 th	14 th - 15 th	1 st - 2 nd	18 th - 19 th	16 th - 17 th	5 th - 6 th
Psychometric Testing (Human Intelligence)	Flexible	N20,000/candidate	On request	On request	On request	On request	On request	On request	On request	On request	On request	On request	On request
Conflict Resolution & Management	1 Day	N60,000	5 th	17 th	7 th	9 th	16 th	8 th	7 th	9 th	5 th	17 th	10 th
Health & Safety	3 Days	N70,000	14 th - 16 th	1 st - 3 rd	14 th - 16 th	6 th - 8 th	1 st - 3 rd	10 th - 11 th	14 th - 16 th	6 th - 8 th	14 th - 16 th	1 st - 3 rd	7 th - 9 th
Leadership & Management Development	2 Days	N70,000	14 th - 15 th	20 th - 21 st	14 th - 15 th	14 th - 15 th	19 th - 20 th	14 th - 15 th	15 th - 16 th	14 th - 15 th	14 th - 15 th	20 th - 21 st	15 th - 16 th
Practical Budgeting & Forecasting	5 Days	N120,000 (Discount on group booking)	19 th - 23 rd	27 th - 30 th	19 th - 23 rd	3 rd - 7 th	26 th - 29 th	17 th - 21 st	19 th - 23 rd	3 rd - 7 th	19 th - 23 rd	27 th - 30 th	4 th - 8 th
Auditing & Control Management	5 Days	N120,000 (Discount on group booking)	19 th - 23 rd	6 th - 10 th	19 th - 23 rd	8 th - 11 th	5 th - 9 th	22 nd - 26 th	18 th - 23 rd	8 th - 11 th	19 th - 23 rd	6 th - 10 th	9 th - 12 th
Project Management Professional (PMP)	5 Days	N80,000 (Discount on group booking)	12 th - 16 th	1 st - 5 th	12 th - 16 th	14 th - 18 th	1 st - 5 th	16 th - 20 th	12 th - 16 th	14 th - 18 th	12 th - 16 th	1 st - 5 th	15 th - 19 th

OPERATIONS

	DURATION	FEE											
Enhancing Service Delivery (Intensive)	1 Day	N70,000	9 th	30 th	9 th	11 th	29 th	1 st	9 th	31 st	9 th	12 th	30 th
Psychometric Testing (Human Intelligence)	Flexible	N10,000/Test	On request	On request	On request	On request	On request	On request	On request	On request	On request	On request	On request
Health & Safety	3 Days	N70,000	14 th - 16 th	2 nd - 4 th	14 th - 16 th	14 th - 16 th	1 st - 3 rd	6 th - 8 th	14 th - 16 th	1 st - 3 rd	14 th - 16 th	15 th - 17 th	2 nd - 4 th
Conflict & Resolution Management	1 Day	N60,000	8 th	16 th	22 nd	9 th	15 th	9 th	22 nd	15 th	22 nd	10 th	16 th

PERSONAL DEVELOPMENT

	DURATION	FEE											
Empowerment & Economic Independence (Self Employed Training)	2 Days	N50,000	12 th - 13 th	20 th - 21 st	26 th - 27 th	1 st - 2 nd	19 th - 20 th	10 th - 11 th	26 th - 27 th	19 th - 20 th	26 th - 27 th	1 st - 2 nd	20 th - 21 st
Effective Communication Skills	1 Day	N30,000	9 th	11 th	9 th	8 th	10 th	13 th	9 th	10 th	9 th	9 th	11 th
Effective Presentation Skills / Public Speaking	1 Day	N40,000	11 th	24 th	3 rd	11 th	23 rd	14 th	3 rd	23 rd	3 rd	12 th	24 th
Writing a Winning Resume	1 Day	N30,000	Daily	Daily	Daily	19 th	Daily	Daily	Daily	Daily	Daily	20 th	Daily
Effective & Winning Interview Skills	1/2 Day	N30,000	Daily	Daily	Daily	20 th	Daily	Daily	Daily	Daily	Daily	21 st	Daily
Mentoring and Motivation Coaching	1 Day	N30,000	Daily	Daily	Daily	19 th	Daily	Daily	Daily	Daily	Daily	20 th	Daily
IT/ICT Literacy	3 Days	N50,000	21 st -	14 th -	21 nd -	18 th -	13 th -	19 th -	21 st -	13 th -	21 st -	19 th -	14 th -



Courses			23 rd	16 th	23 rd	19 th	15 th	21 st	23 rd	15 th	23 rd	21 st	16 th

PROFESSIONAL IT COURSES

	DURATION	FEE											
Basic MS Office	1 Day	N30,000	21 st	8 th	21 st	14 th	7 th	22 nd	21 st	7 th	21 st	15 th	8 th
Intermediate MS Office	1 Day	N35,000	21 st	10 th	21 st	14 th	9 th	23 rd	21 st	9 th	20 th	15 th	10 th
Advanced MS Office	3 Days	N40,000	21 st - 23 rd	1 st -2 nd	21 st - 23 rd	16 th - 18 th	1 st -3 rd	3 rd - 5 th	21 st - 23 rd	1 st -2 nd	21 st - 23 rd	17 th - 18 th	1 st -2 nd
Networking Fundamentals & Configuration	3 Days	N50,000	26 th - 27 th	2 nd -4 th	26 th - 28 th	26 th - 28 th	1 st - 3 rd	5 th -7 th	26 th - 28 th	1 st -3 rd	26 th - 28 th	27 th - 29 th	2 nd - 4 th
Website Development & Management	3 Days	N50,000	26 th - 28 th	22 nd - 25 th	26 th - 28 th	27 th - 29 th	21 st - 24 th	8 th - 10 th	26 th - 28 th	21 st - 24 th	26 th - 28 th	28 th - 30 th	22 nd - 25 th
Software Testing	5 Days	N100,000	20 th - 24 th	27 th - 31 st	20 th - 24 th	22 nd - 26 th	26 th - 30 th	11 th - 14 th	20 th - 24 th	26 th - 30 th	20 th - 24 th	23 rd - 27 th	27 th - 31 st

	DURATION	FEE											
Project Management Professional (PMP)	5 Days	N80,000 (Discount on group)	12 th - 16 th	1 st -5 th	12 th - 16 th	14 th - 18 th	1 st -5 th	15 th -	12 th - 16 th	1 st -5 th	12 th - 16 th	15 th - 19 th	1 st -5 th



		booking)						19 th					
Oracle Database (Administration, Performance Tuning, Repositories)	5 Days	<i>Please call for price list</i>	19 th - 23 rd	15 th - 19 th	19 th - 20 th	19 th - 23 rd	15 th - 19 th	20 th - 24 th	19 th - 23 rd	14 th - 18 th	19 th - 23 rd	20 th - 24 th	15 th - 19 th
Solaris Administration	5 Days	<i>Please call for price list</i>	26 th - 30 th	13 th - 17 th	12 th - 16 th	25 th - 29 th	13 th - 17 th	2 nd - 6 th	12 th - 16 th	12 th - 15 th	25 th - 29 th	13 th - 17 th	3 rd - 7 th
Business Communication Tools	2 Days	N60,000	19 th - 20 th	27 th - 28 th	7 th - 8 th	10 th - 11 th	27 th - 28 th	7 th - 8 th	7 th - 8 th	7 th - 8 th	10 th - 11 th	27 th - 28 th	8 th - 9 th
SAP Mobility	5 Days	<i>Please call for price list</i>	12 th - 16 th	20 th - 24 th	26 th - 30 th	1 st - 5 th	20 th - 24 th	10 th - 11 th	26 th - 30 th	19 th - 23 rd	26 th - 30 th	1 st - 5 th	20 th - 24 th

All the above listed fees are negotiable depending on the number of delegates i.e. group booking with a minimum of 10 delegates.

NB: Please do not hesitate to contact us if your proposed date falls outside the above given dates, we will be glad to work out a suitable plan for you.

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