



**MANAGEMENT DEVELOPMENT
COURSES**

2022 TRAINING CALENDAR

	DURATION	FEE	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	
Customer Relations Management (CRM)	2 Days	N60,000	6 th - 7 th	13 th - 14 th	6 th - 7 th	2 nd - 3 rd	13 th - 14 th	1 st - 2 nd	6 th - 7 th	2 nd - 3 rd	6 th - 7 th	13 th - 14 th	2 nd - 3 rd	
Leadership & Competency Development	2 Days	N70,000	8 th - 10 th	6 th - 8 th	8 th - 10 th	16 th - 20 th	6 th - 8 th	5 th - 7 th	8 th - 10 th	16 th - 20 th	8 th - 10 th	6 th - 8 th	16 th - 20 th	
Psychometric Testing (Human Intelligence)	Flexible	TBA	On request	On request	On request	On request	On request	On request	On request	On request	On request	On request	On request	
Conflict Resolution & Management	1 Day	N50,000	6 th	17 th	8 th	10 th	17 th	9 th	8 th	10 th	6 th	17 th	10 th	
Health & Safety	3 Days	N70,000	15 th - 17 th	1 st -3 rd	15 th - 17 th	7 th - 9 th	1 st -3 rd	11 th - 13 th	15 th - 17 th	7 th - 9 th	15 th - 17 th	1 st -3 rd	7 th -9 th	
Leadership & Management Development	2 Days	N75,000	15 th - 17 th	20 th - 22 nd	15 th - 17 th	15 th - 17 th	20 th - 22 nd	15 th - 17 th	15 th - 17 th	15 th - 17 th	15 th - 17 th	20 th - 22 nd	15 th - 17 th	
Practical Budgeting & Forecasting	5 Days	N120,000 (Discount on group booking)	20 th - 24 th	27 th - 30 th	20 th - 24 th	4 th - 8 th	27 th - 30 th	18 th - 22 nd	20 th - 24 th	4 th - 8 th	20 th - 24 th	27 th - 30 th	4 th - 8 th	
Auditing & Control Management	5 Days	N120,000 (Discount on group booking)	20 th - 24 th	6 th -10 th	20 th - 24 th	9 th - 12 th	6 th - 10 th	23 rd - 27 th	20 th - 24 th	9 th - 12 th	20 th - 24 th	6 th - 10 th	9 th - 12 th	
Project Management Professional (PMP)	5 Days	N80,000 (Discount on group booking)	13 th - 17 th	1 st -5 th	13 th - 17 th	15 th - 19 th	1 st -5 th	17 th - 21 st	13 th - 17 th	15 th - 19 th	13 th - 17 th	1 st -5 th	15 th - 19 th	

OPERATIONS

	DURATION	FEE												
Enhancing Service Delivery	2 Days	N60,000	10 th -11 th	30 th -31 st	10 th -11 th	12 th -13 th	30 th -31 st	2 nd -3 rd	10 th -11 th	30 th -31 st	10 th -11 th	12 th -13 th	30 th -31 st	
Middle-Cadre & Supervisory Development	2 Days	N70,000	8 th -10 th	13 th -15 th	8 th -10 th	16 th -18 th	13 th -15 th	4 th -6 th	8 th -10 th	13 th -15 th	8 th -10 th	16 th -18 th	13 th -15 th	
Psychometric Testing (Human Intelligence)	Flexible	N10,000/Test	On request	On request	On request	On request	On request	On request	On request	On request	On request	On request	On request	
Health & Safety	3 Days	N70,000	15 th -17 th	2 nd -4 th	15 th -17 th	15 th -17 th	2 nd -4 th	7 th -9 th	15 th -17 th	2 nd -4 th	15 th -17 th	15 th -17 th	2 nd -4 th	
Conflict Resolution	1 Day	N50,000	9 th	16 th	23 rd	10 th	16 th	10 th	23 rd	16 th	23 rd	10 th	16 th	

PERSONAL DEVELOPMENT

	DURATION	FEE												
Empowerment & Economic Independence (Self Employed Training)	2 Days	N50,000	13 th -17 th	20 th -24 th	27 th -31 st	1 st -5 th	15 th -20 th	11 th -13 th	27 th -31 st	20 th -24 th	27 th -31 st	1 st -5 th	20 th -24 th	
Effective Communication Skills	1 Day	N50,000	10 th	11 th	10 th	9 th	11 th	14 th	10 th	11 th	10 th	9 th	11 th	
Effective Presentation Skills	1 Day	N50,000	12 th	24 th	4 th	12 th	14 th	15 th	4 th	24 th	4 th	12 th	24 th	
Writing a Winning Resume	1 Day	N30,000	Daily	Daily	Daily	20 th	Daily	Daily	Daily	Daily	Daily	20 th	Daily	
Effective & Winning Interview Skills	1/2 Day	N30,000	Daily	Daily	Daily	21 st	Daily	Daily	Daily	Daily	Daily	21 st	Daily	

Mentoring and Motivation Coaching	1 Day	N40,000	Daily	Daily	Daily	20 th	Daily	Daily	Daily	Daily	Daily	20 th	Daily	
IT/ICT Literacy Courses	2 Days	N50,000	22 nd -24 th	14 th - 16 th	22 nd -24 th	19 th - 21 st	14 th - 16 th	20 th -22 nd	22 nd -24 th	14 th - 16 th	22 nd -24 th	19 th - 21 st	14 th - 16 th	

	DURATION	FEE												
Basic MS Office	1 Day	N40,000	22 nd	8 th	22 nd	15 th	8 th	23 rd	22 nd	8 th	22 nd	15 th	8 th	
Intermediate MS Office	1 Day	N45,000	22 nd	10 th	22 nd	15 th	10 th	24 th	22 nd	10 th	22 nd	15 th	10 th	
Advanced MS Office	2 Days	N40,000	22 nd -24 th	1 st -2 nd	22 nd -24 th	17 th - 18 th	1 st -2 nd	4 th - 6 th	22 nd -24 th	1 st -2 nd	22 nd -24 th	17 th - 18 th	1 st -2 nd	
Networking Fundamentals & Configuration	3 Days	N40,000	27 th - 29 th	2 nd -4 th	27 th - 29 th	27 th - 29 th	2 nd - 4 th	6 th - 8 th	27 th - 29 th	2 nd -4 th	27 th - 29 th	27 th - 29 th	2 nd - 4 th	
Website Development & Management	3 Days	N40,000	27 th - 29 th	22 nd - 25 th	27 th - 29 th	28 th - 30 th	22 nd - 25 th	9 th - 11 th	27 th - 29 th	22 nd - 25 th	27 th - 29 th	28 th - 30 th	22 nd - 25 th	
Software Testing	4 Days	N100,000	21 st - 25 th	27 th - 31 st	18 th - 22 nd	23 rd - 27 th	27 th - 31 st	12 th - 15 th	21 st - 25 th	27 th - 31 st	21 st -25 th	23 rd - 27 th	27 th - 31 st	

	DURATION	FEE												
Project Management Professional (PMP)	5 Days	N80,000 (Discount on group booking)	13 th -17 th	1 st -5 th	13 th -17 th	15 th -19 th	1 st -5 th	16 th -20 th	13 th -17 th	1 st -5 th	13 th -17 th	15 th -19 th	1 st -5 th	16 th -20 th
Oracle Database	5 Days	N100,000	20 th -24 th	15 th -19 th	20 th -24 th	20 th -24 th	15 th -19 th	21 st -25 th	20 th -24 th	15 th -19 th	20 th -24 th	20 th -24 th	15 th -19 th	21 st -25 th
Solaris Administration	5 Days	<i>Please call for price list</i>	27 th -31 st	13 th -17 th	13 th -17 th	26 th -30 th	13 th -17 th	3 rd -7 th	13 th -17 th	13 th -17 th	26 th -30 th	13 th -17 th	3 rd -7 th	
Business Communication Tools	2 Days	N60,000	20 th -21 st	27 th -28 th	8 th -9 th	11 th -12 th	27 th -28 th	8 th -9 th	8 th -9 th	8 th -9 th	11 th -12 th	27 th -28 th	8 th -9 th	

All the above listed fees are negotiable depending on the number of delegates i.e. group booking with a minimum of 10 delegates.

NB: Please do not hesitate to contact us if your proposed date falls outside the above given dates, we will be glad to work out a suitable plan for you.